

**THE GOVERNMENT OF THE STATE OF SABAH  
PERSONAL ADVANCES (PUBLIC OFFICERS) TRUST FUND  
MICROCOMPUTER  
PURCHASE LOAN AGREEMENT**

AGREEMENT made: this ..... day of ..... Two Thousand and ..... BETWEEN ..... (hereinafter referred to as 'the officer') of the one part and the Government of the State of Sabah (hereinafter referred to as 'the Government') of the other part.

WHERE AS IT IS AGREED as follows:-

1. The officer intends to purchase a microcomputer (hereinafter referred to as 'the appliance') as described in the Schedule.
2. The Government agrees to advance the officer the sum of Ringgit Malaysia ..... in respect of the purchase.
3. The officer shall repay the sum advanced and interest thereon of Ringgit Malaysia ..... in ..... consecutive monthly installments.
4. The officer shall pay the sum of Ringgit Malaysia ..... on the last day of ..... 20..... and the sum of Ringgit Malaysia.....each on the last day of each month.
5. The Government may deduct from the officer's emoluments the monthly installments as described in clause 3 until the loan is paid.
6. If the officer ceases to be in the employment of the Government for any reason whatsoever, the whole balance due on the date the officer ceases to be employed is immediately payable to the Government.
7. The Government may deduct from any amount due from the Government to the officer to recover the whole balance described in clause 6.
8. The officer shall maintain the appliance in good condition and allow an authorized Government officer to examine and inspect the appliance at a reasonable time as the Government may deem necessary.
9. The officer shall not sell or dispose of the appliance in any manner before the whole amount of the loan is paid unless a prior written consent of the Government is obtained.
10. The officer shall not remove the appliance out of the State of Sabah without the prior written consent of the Government.

11. The Government may terminate this Agreement and may seize the appliance if the officer uses the appliance in contravention of any condition prescribed by the Government or of any written law.
12. For the purpose of this Agreement the word 'officer' includes administrator, executor or estate and words in the singular number include the plural and words in the plural number include the singular.
13. Any stamp duty shall be borne by the officer

**SCHEDULE**

(a) Microcomputer

Manufacturer : \_\_\_\_\_  
Serial No. : \_\_\_\_\_  
Brand : \_\_\_\_\_  
Model : \_\_\_\_\_  
Configuration :-  
    Processor : \_\_\_\_\_  
    Processor Speed : \_\_\_\_\_  
    Memory : \_\_\_\_\_  
    Hard Disc : \_\_\_\_\_  
    Optical Disc : \_\_\_\_\_

(b) Monitor's Brand : \_\_\_\_\_

(c) Printer :-  
    Brand : \_\_\_\_\_  
    Model : \_\_\_\_\_

IN WITNESS WHEREOF the parties hereto have hereunto set their hand the day and year first above written.

Signed by the said

.....  
(Name of Officer)

In the presence of:

Witness :-

Signature

.....

Name

.....

Occupation

.....

Address

.....

.....

.....

.....  
(Signature of Officer)

Signed by

.....

(Permanent Secretary,  
Ministry of Finance)

On behalf of the Government in the presence of;

Witness :-

Signature:

.....

Name:

.....

Occupation:

.....

Address

.....

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.....  
(Signature of Permanent  
Secretary,  
Ministry of Finance)